



1115 58th Avenue, Vero Beach, FL 32966
Phone: 772.794.4655

Faculty/Staff Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Position(s) Desired: _____

Address: _____

Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Personal Web Page/ Facebook/ Instagram/Twitter/LinkedIn (optional): _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been charged with or convicted of a felony or misdemeanor? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Please attach photocopies of all college transcripts. Should you be offered a position, official copies of your college transcripts will be required.

Additional Training

Please list any additional courses, conferences, seminars, and/or training you have received or led, pertinent to the position for which you are applying. Educators, please do not list all courses taken for CEUs, only those you consider particularly valuable.

Certifications

Please indicate expiration dates and include photocopies.

ACSI: _____

Area/Level/Endorsements: ___

State: _____

Area/Level/Endorsements: ___

Other: _____

Area/Level/Endorsements: ___

If you hold an expired certificate, what requirements must be achieved to be eligible for renewal?

Career

I have read and fully support the Master's Academy Philosophy of Education.

Years as a teacher: _____

Years in Christian Education: _____

Years as an administrator: _____

Years in Public Education: _____

Curricula used/preferred: _____

Total years in education: _____

Employment History

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Master's Academy Position

Please briefly explain why you left, or are considering leaving, your most recent position:

What do you believe to be your greatest strengths/skills/gifts related to the position for which you are applying and why?

What do you believe to be your greatest weaknesses related to the position for which you are applying and why?

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Faith

How did you come to Christ?

Describe how you have grown in Christ since then.

How are you pursuing continued growth in your Christian walk?

What do you believe to be your spiritual gift(s) and how would that gifting be expressed through your ministry in a position at Master's Academy?

Please check EACH of the statements below, only if you are in agreement.

- I have read and fully support the Master's Academy Statement of Faith.
- I have read and support the Master's Academy Statement Marriage, Family, and Human Sexuality found on the Master's Academy website.

Church

Church Home: _____

From: _____

City, State: _____

To: _____

Senior Pastor: _____

Phone number: _____

If you have recently moved or have a long-standing relationship with a church other than your current church, you may provide this information, as well.

Church Home: _____

From: _____

City, State: _____

To: _____

Senior Pastor: _____

Phone number: _____

Interests/Activities

What are your interests/hobbies?

What activities/organizations are, or have you been, involved in?

What leadership roles, if any, have you held in any of these organizations?

Family Information (optional)

Marital status (check one)

Married Single Widowed Divorced Separated

If married, please provide your spouse's name and occupation:

Names and ages of any children living in your home:

Consents, Disclaimers, and Signatures

STATEMENT OF CITIZENSHIP

The undersigned applicant is a citizen of the United States of America or is legally authorized to work in the United States of America and will, upon employment, submit valid documentation of legal authority to work in the USA.

Signature _____ Date _____

FINGERPRINT/BACKGROUND CHECK

The undersigned applicant agrees to a background check as soon as employment is offered and understands that employment is contingent upon its findings. Further, applicant agrees to provide all information and authorizations necessary to complete the background check.

Signature _____ Date _____

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____