



# Master's Academy of Vero Beach

1105 58<sup>th</sup> Avenue, Vero Beach, FL 32966  
Phone: 772.794.4655

## Faculty/Staff Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Position(s) Desired: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Personal Web Page/ Facebook/ Instagram/Twitter/MySpace (optional): \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

Have you ever worked for this company? YES  NO  If yes, when? \_\_\_\_\_

Have you ever been charged with or convicted of a felony or misdemeanor? YES  NO

If yes, explain: \_\_\_\_\_

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Please attach photocopies of all college transcripts. Should you be offered a position, official copies of your college transcripts will be required.

**Additional Training**

Please list any additional courses, conference, seminars, and/or training you have received or let, pertinent to the position for which you are applying. Educators, please do not list all courses taken for CEUs, only those you consider particularly valuable.

**Certifications**

Please indicate expiration dates and include photocopies.

ACSI: \_\_\_\_\_ Area/Level/Endorsements: \_\_\_\_\_  
State: \_\_\_\_\_ Area/Level/Endorsements: \_\_\_\_\_  
Other: \_\_\_\_\_ Area/Level/Endorsements: \_\_\_\_\_

If you hold an expired certificate, what requirements must be achieved to be eligible for renewal?

**Career**

I have read and fully support the Master’s Academy Philosophy of Education.

Years as a teacher: \_\_\_\_\_ Years in Christian Education: \_\_\_\_\_  
Years as an administrator: \_\_\_\_\_ Years in Public Education: \_\_\_\_\_  
Curricula used/preferred: \_\_\_\_\_ Total years in education: \_\_\_\_\_

## Employment History

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

## Military Service

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

**Master's Academy Position**

Please briefly explain why you left, or are considering leaving, your most recent position:

What do you believe to be your greatest strengths/skills/gifts related to the position for which you are applying and why?

What do you believe to be your greatest weaknesses related to the position for which you are applying and why?

**References**

*Please list three professional references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

## Faith

How did you come to Christ?

Describe how you have grown in Christ since then.

How are you pursuing continued growth in your Christian walk?

What do you believe to be your spiritual gift(s) and how would that gifting be expressed through your ministry in a position at Master's Academy?

Please check EACH of the statements below, only if you are in agreement.

- I have read and fully support the Master's Academy Statement of Faith.
- I have read and support the Master's Academy Statement Marriage, Family, and Human Sexuality found on the Master's Academy website.

## Church

Church Home: \_\_\_\_\_ From: \_\_\_\_\_

City, State: \_\_\_\_\_ To: \_\_\_\_\_

Senior Pastor: \_\_\_\_\_ Phone number: \_\_\_\_\_

If you have recently moved or have a long-standing relationship with a church other than your current church, you may provide this information, as well.

Church Home: \_\_\_\_\_ From: \_\_\_\_\_

City, State: \_\_\_\_\_ To: \_\_\_\_\_

Senior Pastor: \_\_\_\_\_ Phone number: \_\_\_\_\_

## Interests/Activities

What are your interests/hobbies?

What activities/organizations are, or have you been, involved in?

What leadership roles, if any, have you held in any of these organizations?

## Family Information (optional)

Marital status (check one)

Married     Single     Widowed     Divorced     Separated

If married, please provide your spouse's name and occupation:

Names and ages of any children living in your home:

## Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_